

**YOXFORD PARISH COUNCIL AS SOLE TRUSTEE OF YOXFORD VILLAGE HALL  
(REGISTERED CHARITY NUMBER 304846)**

**MINUTES OF THE MEETING HELD ON MONDAY 13<sup>TH</sup> DECEMBER 2021  
AT 5:05 PM AT YOXFORD VILLAGE HALL**

**1. Attendance and Apologies**

**Attendees:**

Cllr. Russell Pearce – Chair  
Cllr. Paul Ashton – Vice Chair  
Cllr. Sarah Barrett  
Cllr. Stephen Siddall  
Cllr. Nicoll McCallum  
Cllr. Laura Greenberg

**Apologies for absence:**

Cllr. Ian Shaw  
Cllr. Kara Cowie  
Cllr. David Tower  
Cllr. John Sutherell  
Cllr. David Childs

**In Attendance:**

Sharon Smith - Clerk/RFO

**2. Refurbishment Project**

The Council discussed the revised quotation from Local Roofing and Cladding Industrial Ltd for £27,420.00 to repair the Village Hall roof. Cllr. Russell Pearce proposed that the Council accepts the quotation, subject to further scrutiny of the company's terms and conditions. Seconded by Cllr. Nicol McCallum. All in favour.

**ACTION:** Clerk to accept the quote and to request the company's terms and conditions, estimated lead time and the deposit required to begin the work.

The meeting closed at 5:25 pm.