

**YOXFORD PARISH COUNCIL AS SOLE TRUSTEE OF YOXFORD VILLAGE HALL
(REGISTERED CHARITY NUMBER 304846)**

**MINUTES OF THE MEETING HELD ON THURSDAY 1st JULY 2021
AT 9:05 PM AT YOXFORD VILLAGE HALL**

1. Attendance and Apologies

Attendees:

Cllr. Russell Pearce – Chair
Cllr. Paul Ashton – Vice Chair
Cllr. David Tower
Cllr. Ian Shaw
Cllr. John Sutherell
Cllr. Stephen Siddall
Cllr. David Childs
Cllr. Nicol McCallum

Apologies for absence:

Cllr. Sarah Barrett
Cllr. Kara Cowie
Cllr. Laura Greenberg

In Attendance:

Sharon Smith - Clerk/RFO

2. Minutes

It was proposed by Cllr. David Childs, seconded by Cllr. Stephen Siddall, and agreed that the minutes for the meeting held on 3rd June 2021 be approved. All in favour.

3. Maintenance/Refurbishment Report

a) Cllr. Russell Pearce reported that the quote has not yet been received from the roofing contractor and he will follow this up. A start has been made on the petanque piste which a work party will progress.
ACTION: Cllr. Russell Pearce to contact roofing contractor and arrange a work party.

b) Cllr. Russell Pearce asked the Council to authorise expenditure to site another shed at the rear of the Hall for storage for fund-raising items. Cllr. Nicol McCallum proposed a budget of £600. Seconded by Cllr. Ian Shaw. All in favour.
ACTION: Cllr. Russell Pearce to research options.

4. Hall Bookings

The Council agreed to defer the review of hire charges, booking process and publicity.
ACTION: Clerk to add to next month's agenda.

5. Finance

a) The Trustees noted the latest financial position, attached as Appendix I.

b) The Council agreed to defer consideration of terms for the school parking licence for 2021-22.
ACTION: Clerk to add to next month's agenda. Cllr. Stephen Siddall to circulate a note.

c) The Council agreed to:

- combine the Hall's insurance with the Parish Council's insurance;
- increase the asset banding to £100,001- £150,000 to cover the Hall contents;
- reduce the Hall's libel and slander cover from £500,000 to £250,000 to match the Council's cover.

Cllr. Ian Shaw said that the premium will need to be apportioned between the Council and the Hall.
ACTION: Clerk to inform the insurance provider.

d) The Council authorised expenditure for the Friends on necessary items up to £50.

6. Next Meeting

The Council confirmed the date and time of the next meeting which is scheduled for Thursday 5th August 2021 at 8:30 pm.

The meeting closed at 9:25 pm.

Appendix I – Financial Position

Bank Balances as at 4th June 2021

Barclays Bank Operating Account	£17,924.33
Barclays Bank Fund Raising Account	£5,216.40
Ipswich Building Society New Build Account	£67,290.34
Ipswich Building Society Reserves Account	£5,045.98
	<u>£95,477.65</u>

Receipts – June 2021

Ellen Web – Dance Classes	£168.00
	<u>£168.00</u>

Payments – May/June 2021

Kirsty Blades - Shelving	£439.20
British Gas - Electricity	£89.83
Hazel Wheeler - Cleaning	£200.00
Sharon Smith (Nisbets) – Door Mat/Chopping Boards	£62.37
Tristen Vander-Molen – Digger/Driver Hire	£105.00
	<u>£896.40</u>

Net Balance

£94,581.25