

**MINUTES OF THE YOXFORD PARISH COUNCIL MEETING
HELD ON THURSDAY 5TH AUGUST 2021 AT 7:00 PM AT YOXFORD VILLAGE HALL**

1. Attendance and Apologies

Attendees:

Cllr. Russell Pearce - Chair
Cllr. Paul Ashton - Vice-Chair
Cllr. Sarah Barrett
Cllr. John Sutherell
Cllr. Stephen Siddall
Cllr. Ian Shaw
Cllr. David Childs
Cllr. Nicol McCallum
Cllr. Laura Greenberg

Apologies for absence:

District Cllr. Stephen Burroughes
Cllr. Kara Cowie – written and accepted
Cllr. David Tower – written and accepted

In attendance:

County Cllr. Richard Smith
Sharon Smith - Clerk/RFO
1 member of the public

2. Councillors' Declarations of Interest

None.

3. Public Forum

a) County Cllr. Richard Smith reported that the Council is working towards returning to normal working practices by September and full cabinet meetings will resume in the chamber. Cllr. Smith said he now has responsibility for household waste recycling centres. Appointments to use the sites still need to be booked online but more appointments are being made available and regulations are being relaxed. The booking system will be reviewed in the autumn. Cllr. Paul Ashton said that pre-booking a time slot smooths out peaks but asked for the system to be real-time to ensure all slots are made available. Referring to Sizewell C, Cllr. Smith said progress was being made by the Examining Authority. Cllr. Smith has listened and taken part in the Issue Specific Hearings and has been impressed by the thoroughness of the Inspectorate. They have read reports, are asking questions and are seeking full answers. Cllr. Smith said it was all to play for and he cannot predict the Examining Authority's recommendation. EDF still has to find £20 billion plus to finance the build. Referring to the County Council's ANPR camera project, Cllr. Smith said the first camera has been purchased and is being trialled in the west of the county. Once the Council is satisfied, it will purchase a further nine cameras. He said there has been lots of interest and he strongly urged parishes to make contact with the Safer Neighbourhood Team to apply for a camera.

ACTION: Clerk to apply for an ANPR camera.

b) The Council noted District Cllr. Stephen Burroughes previously circulated report. The Council considered Cllr. Burroughes request by email to join meetings virtually on some occasions as he often has multiple meetings on the same evening. Cllr. Burroughes said the District Council is keen to drive through innovation via its digital transformation programme and as he is cabinet member responsible he wants to make this happen. Cllr. Burroughes offered funding from his Enabling Community Budget for any additional equipment that may need to be purchased. The Council declined the offer at this time as the Councillors and the Clerk do not have the necessary technical expertise to operate the equipment.

4. Meeting Minutes

It was proposed by Cllr. Paul Ashton, seconded by Cllr. David Childs, and agreed that the minutes of the meeting held on 1st July 2021 be approved. All in favour.

5. Energy Projects

a) Cllr. Paul Ashton reported that he and Cllr. John Sutherell attended the Issue Specific Hearings and made comments from previously agreed Council submissions. Written transcripts have been submitted to the Examining Authority. Cllr. Ashton and Cllr. Sutherell will register to speak at further hearings which have arisen due to the proposed changes to the DCO application. The hearing on noise vibration and air

quality is relevant to Yoxford. Cllr. Ashton reported that he had a further meeting with EDF to discuss traffic mitigation in Yoxford. Traffic modelling shows there will be 700 HGV movements per day from the south through Yoxford during the early years to the construction site and there will be further construction traffic for the link road, the roundabout and the northern park and ride. For three years there will be a significant impact and community severance in Yoxford directly attributable to Sizewell C, therefore Cllr. Ashton has asked for a pedestrian crossing for the A12. Cllr. Ashton said that under normal circumstances, Highways' assessment would say that pedestrian numbers are not significant enough to warrant a crossing but under these volumes they are not pushing back and seem positive. Cllr. Ashton said he will gauge opinion about the optimum location for a crossing by asking residents and feeding this back to EDF and Highways' engineers, however Highways' safety standards will ultimately dictate the location. Cllr. Stephen Siddall said that it needs to be positioned in a convenient place to encourage pedestrians to use it. Cllr. Nicol McCallum said the type of crossing needs to be identified early on as the roundabout will only be 250 metres away and a build up of traffic may interrupt the roundabout flows. He said siting it near the King's Head pub may assist vehicles to exit the A1120 but as there will be noise and light from the crossing it may be preferable to site it closer to Old High Road. Cllr. Ashton reported that he agreed to Scottish Power Renewables proposed pavement improvements and he will ensure these are consistent with any EDF proposals.

b) The Council agreed to respond to the latest Sizewell C public consultation however Cllr. Paul Ashton said that the proposed desalination plant will not greatly impact Yoxford. The consultation documents state that the HGVs carrying water to the construction site before the desalination plant is operational are included in the early years' traffic modelling forecasts.

ACTION: Cllr. Paul Ashton to draft a consultation response and submit to EDF.

6. Planning

a) The Council noted the Planning Advisory Group's decision not to comment on planning application DC/21/2642/LBC - addition of internal secondary windows and a secondary door to the Coach House stable, Magnolia House, High Street.

b) Cllr, Stephen Siddall proposed that the Council supports planning application DC/21/3234/FUL - erection of a home yoga studio and installation of a sunken endless pool - Craig House, High Street. Seconded by Cllr. Russell Pearce. All in favour.

7. Play Areas

The Council noted the annual equipment safety inspection report for Little Street play area.

ACTION: Cllr. Russell Pearce to repair the bench and to inspect the bench at Mulberry Park.

8. Progress Reports

a) Yoxwood – Cllr. David Childs said a Brimstone butterfly colony has been found and that the volunteers will plant shrubs to feed them. He also reported that plans for the music event in August are progressing well and the silver birch trees have been purchased to commemorate the Queen's Platinum Jubilee. The Clerk said that marquees may be required for the Jubilee event but the two owned by the Village Hall have already been booked for hire. It was agreed to erect the two marquees and assess their condition at the Council/Friends of the Village Hall social event and to consider buying further marquees which will be available for hire.

b) Church – Cllr. John Sutherell said the wildflower meadow had been cut and there will be a concert in October.

c) Police – Cllr. John Sutherell reported that he attended the latest Police Locality meeting. PC Simon Green provided details about the County Council's ANPR camera scheme. He also said that speed guns and training are now provided free to Community Speed Watch teams. A minimum of three volunteers is

needed for the team but ideally six to allow for attrition. Cllr. Sutherell said that only three Councils attended the Locality meeting and they discussed the possible reasons for non-attendance. Cllr. Sutherell said the meetings were valuable partly to exchange information and ideas but also to help in the prevention of crime. He said Inspector Mark Jackson is committed to continuing the meetings at least quarterly and online which should encourage attendance. Cllr. Sutherell said two crimes were reported in the parish in June 2021. There was one public order offence south of Darsham station and one vehicle crime in Church Lane.

d) Little Street Traffic Calming – Cllr. Paul Ashton said he was waiting for permission from Highways to site the pole for the Speed Indicator Device. He said he will find out the cost for a new device.

e) Overgrown Hedging and Skirting – Cllr. Paul Ashton advised that the Council should delay writing to residents to cut back their hedges until February/March before the start of the next growing season. The Council can arrange to cut back the skirting once the hedges have been reduced. The Clerk was instructed to write to the District Council to ask it to cut back the hedge overhanging the layby at Cullcott Close. Cllr. Stephen Siddall said he would circulate the title plan and register to Satis House showing the owner of the hedge overhanging the footway.

f) Footpaths – Cllr. Ian Shaw reported that the missing portion of the footpath on the map has been accepted as an error and will be reinstated however this may take up to a year. Cllr. Russell Pearce said the footpath is still there; it is just not shown on the map. A member of the public reported that the landowner was not making the footpath available to the public. Cllr. Shaw advised her to report this to the County Council via their online reporting tool however when previously reported the response was that this has been taken up with the landowner. Cllr. Shaw said that the walking group has reported a number of other problems with footpaths online to the County Council. They are also waiting for enforcements which have been delayed due to staff shortages. Cllr. Shaw said a response has not yet been received from Public Rights of Way to the Council's letter about permission and reinstatement. He said he will ask County Cllr. Richard Smith to follow this up.

g) Garden of Suffolk Map – Cllr. Russell Pearce asked for the final draft to be delayed for approximately one month until Cockfield Hall obtain planning permission for the creation of the lake and erection of the statue.

h) Litter Picking – Cllr. Ian Shaw reported that a resident has arranged a litter picking event and has obtained the necessary equipment. All Councillors were invited to attend if available. Cllr. Shaw was authorised to purchase disposable gloves.

i) Proposed Development at Darsham – the Clerk was instructed to arrange a meeting with two or three Councillors, the Developer and the Local Authorities.

9. Finance

a) The Council noted the latest financial position, attached as Appendix I, including receipt of £150 for a memorial headstone.

b) It was proposed by Cllr. Paul Ashton, seconded by Cllr. David Childs, to authorise the following payments. All in favour.

Details	Payee	Amount	Power
Clerk's Salary	Sharon Smith	£576.50	LGA 1972 s.112
Defibrillator Electricity	Horners	£30.00	LGA 1972 s.137
Grass Cutting	RSC Landscaping Ltd	£840.00	OSA 1906 s.10
Parish Council/Village Hall Insurance	Business Services at CAS Ltd	£461.74	LGA 1972 s.111
Quarterly Contribution	Yoxford Village Hall	£240.50	LGA 1972 s.19

Land Registry Title Deeds	Stephen Siddall	£12.00	LGA 1972 s.111
Little Street Play Area Safety Inspection	David Bracey	£96.00	PHA 1936 s. 87

10. Correspondence

The Council reviewed the correspondence received between 25th June 2021 to 30th July 2021.

11. Items for the Next Agenda

Cllr. David Childs said that he will inspect the defibrillator keypad which has been reported as faulty.

12. Next Meeting

The Council confirmed the date and time of the next meeting of the Council which is scheduled for Thursday 2nd September 2021 at 7:00 pm at the Village Hall.

The meeting closed at 8:30 pm.

Appendix I - Financial Position

Bank Balances

HSBC Community Account as at 2 July 2021	£31,645.44
N S & I Investment Account as at 1 January 2021	£11,042.80
United Trust Bank Business Bond as at 31 July 2020	£7,281.04
United Trust Bank Business Bond as at 19 December 2020	£5,366.82
	<u>£55,336.10</u>

Earmarked Reserves

SMH Play Area	£1,170.85
Garden of Suffolk Map	£1,500.00
Mulberry Park	£5,000.00
Village Hall Refurbishment Project	£5,624.79
Community Infrastructure Levy	£9,902.09
	<u>£23,197.73</u>

Bank Balances less Reserves

£32,138.37

Income – July 2021

Internment - Pearce	£150.00
---------------------	----------------

Payments – August 2021

Sharon Smith - Clerk's Salary	£576.50
Horners – Defibrillator Electricity	£30.00
Business Services at CAS Ltd - Insurance	£461.74
RSC Landscapes Ltd – Grass Cutting	£840.00
Yoxford Village Hall – Quarterly Contribution	£240.50
Stephen Siddall – Land Registry Title Deeds	£12.00
David Bracey – Little Street Play Area Inspection Report	£96.00
	<u>£2,256.74</u>

Net Balance

£30,031.63