

**YOXFORD PARISH COUNCIL AS SOLE TRUSTEE OF YOXFORD VILLAGE HALL
(REGISTERED CHARITY NUMBER 304846)**

**MINUTES OF THE MEETING HELD ON THURSDAY 5th MAY 2022
AT 8:45 PM AT YOXFORD VILLAGE HALL**

1. Attendance and Apologies

Attendees:

Cllr. Russell Pearce - Chair
Cllr. Ian Shaw
Cllr. David Tower
Cllr. David Childs
Cllr. Nicoll McCallum
Cllr. Stephen Siddall

Apologies for absence:

Cllr. Laura Greenberg – written and accepted
Cllr. Paul Ashton – written and accepted
Cllr. Sarah Barrett – written and accepted
Cllr. John Sutherell - written and accepted

In attendance:

Sharon Smith - Clerk/RFO

2. Minutes

It was proposed by Cllr. David Tower, seconded by Cllr. David Childs, and agreed that the minutes of the meeting held on 31st March 2022 be approved. All in favour.

3. Refurbishment Project

Cllr. Russell Pearce reported that he and Cllr. Ian Shaw fitted the soakaway for the drainage. A work party was arranged to lay the drainage pipes. Cllr. Pearce said he also fitted the dishwasher in the main kitchen.

The Council discussed the refurbishment project and agreed that it may be necessary to pay for a contractor to clad the exterior and to renovate the ceiling in the large hall. Cllr. Russell Pearce and Cllr. Paul Ashton agreed to meet to draw up a list of jobs and identify which will require contracting out. The Council also agreed that marketing of the hall needs to step up but increasing bookings will be difficult until the front façade is improved, the fencing is replaced or repaired, and general tidying is undertaken outside.

ACTION: Cllr. Russell Pearce and Cllr. Paul Ashton to create a list of jobs.

5. Councillors' Reports

- a) Boules pitch – Cllr. Russell Pearce reported that the pitch is complete.
- b) Electric vehicle charging point - Cllr. Nicol McCallum said there was no update as yet.

6. Finance

The Council noted the latest financial position, attached as Appendix I.

7. Next Meeting

The Council confirmed the date and time of the next meeting which is scheduled for Thursday 9th June 2022 at 8:45 pm.

The meeting closed at 9:10 pm.

Appendix I – Financial Position

Bank Balances as at 1st April 2022

Barclays Bank - Operating Account	£3,547.76
Barclays Bank - Fund Raising Account	£166.95
Barclays Bank - Sports Group Account	£1,145.41
Ipswich Building Society - New Build Account	£57,057.96
Ipswich Building Society - Reserves Account	£5,053.56
Ipswich Building Society – Sports Group Account	£8,357.45
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	£75,329.09

Receipts – April 2022

CMAT – Car Park Licence Fee	£360.00
Hall Hire	£508.00
Yoxford Parish Council – Quarterly Contribution	£240.50
Allison Hackwell – Fund Raising	£411.17
Tennis – Pay and Play	£7.50
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	£1,527.17

Payments – April 2022

Eon – Sports Group Electricity (6 months)	£155.18
British Gas - Electricity	£128.71
Suffolk Coastal Norse Ltd – Trade Refuse Collection	£180.34
Russell Pearce – Refurbishment Materials	£131.12
Huws Grays Ridgeons – Refurbishment Materials	£1,788.58
Tristan Vander-Molen – Plant Operator	£110.00
Ralph’s Window Cleaning Service	£28.00
Hazel Wheeler – Cleaning/Materials	£188.50
PPL PRS – Music Licence	£160.72
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	£2,871.15

Net Balance

£73,985.11