

YOXFORD PARISH COUNCIL AS SOLE TRUSTEE OF YOXFORD VILLAGE HALL

MINUTES OF THE MEETING HELD ON WEDNESDAY 2nd MARCH 2023 AT 8:30 PM AT YOXFORD VILLAGE HALL

1. Attendance and Apologies

Attendees:

Cllr. Russell Pearce – Chair
Cllr. Laura Greenberg
Cllr. David Tower
Cllr. Ian Shaw
Cllr. David Childs
Cllr. Ian Patterson
Cllr. Janet Gardner
Cllr. Hazel Wheeler

Apologies for absence:

Cllr. Paul Ashton – written and accepted
Cllr. Sarah Barrett – written and accepted
Cllr. Nicoll McCallum – written and accepted

In attendance:

Sharon Smith - Clerk/RFO

2. Minutes

It was proposed by Cllr. Ian Shaw, seconded by Cllr. Hazel Wheeler, and resolved that the minutes of the meeting held on 2nd February 2023 are approved. All in favour.

3. Refurbishment Project

- a) Cllr. Russell Pearce reported that he would arrange for the main hall to be decorated and the heating controls to be installed. The next steps are to refurbish the kitchen and the bar area.
- b) Cllr. Russell Pearce informed the Council that he could no longer undertake the refurbishment project on a voluntary basis. It was agreed to pay Cllr. Russell Pearce £150 per day under the provisions of the Charities Act 2011 which provides charities with powers to remunerate Trustees. Section 185 of the Act applies to ‘...remuneration for services provided by a person to, or on behalf of, a charity where he is a trustee of the charity, and the remuneration might result in that trustee obtaining a benefit.’ In accordance with the Act, the Council agreed that they are satisfied that such an action is in the best interests of the charity.

4. Fund Raising

- a) The Council noted Cllr. David Tower’s concern that the village will be without a public house when the King’s Head closes later this month. It is unknown whether or when the King’s Head or the Griffin Inn will reopen. Cllr. Tower proposed that the Council arranges for a pop-up pub to be held in the Village Hall on the second Friday of each month beginning in April. All were in favour. The Clerk explained that the current premises licence will need to be amended to permit the sale of alcohol. It was agreed that attendees could bring their own alcohol until the necessary permissions are received.

ACTION: Clerk to submit premises licence amendment form to ESC. Clerk to liaise with Cllr. Tower to advertise the pub event in the Yapper and on social media.

- b) The Council agreed to purchase a PA system. Cllr. David Tower agreed to research options for screens and rear projectors. The Clerk advised that the premises licence will also need to be amended to permit the screening of television programmes and films.

ACTION: Cllr. Russell Pearce to purchase a PA system. Clerk to submit premises licence amendment form to ESC.

- c) Cllr. David Tower agreed to arrange a Quiz Night for 22nd April.

ACTION: Clerk to liaise with Cllr. Tower to advertise in the Yapper and on social media.

5. Finance

The Council noted the latest financial position, attached as Appendix I.

6. Next Meeting

The Council confirmed the date and time of the next meeting which is scheduled for Thursday 6th April 2023 at 8:30 pm.

The meeting closed at 9:00 pm.

Appendix I – Financial Position

Receipts – February 2023

| | |
|---|------------------|
| Hall Hire | £341.00 |
| Yoxford Parish Council – Quarterly Contribution | £240.50 |
| Sale of Book Case | £15.00 |
| Car Chargers - Revenue | £14.41 |
| CMAT – Staff Car Parking | £720.00 |
| Allison Hackwell – Fund Raising | £549.00 |
| HMRC – VAT Recovery | £2,981.88 |
| Tennis – Pay and Play | £7.50 |
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| | £4,869.29 |

Payments – February 2023

| | |
|---|------------------|
| Rodent Services Ltd – Pest Control | £40.80 |
| British Gas – Electricity | £277.06 |
| Opus Energy – Gas | £9.39 |
| CRASL – Accounts and Audit | £360.00 |
| Huws Grays Ridgeons – Refurbishment Materials | £98.91 |
| Russell Pearce – Refurbishment Materials | £283.50 |
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| | £1,069.66 |

Bank Balances as at 2nd March 2023

| | |
|---|-------------------|
| Barclays Bank - Operating Account | £6,848.73 |
| Barclays Bank - Fund Raising Account | £7,381.71 |
| Barclays Bank - Sports Group Account | £2,737.26 |
| Suffolk Building Society - New Build Account | £49,597.62 |
| Suffolk Building Society - Reserves Account | £5,079.87 |
| Suffolk Building Society – Sports Group Account | £8,473.61 |
| | <hr/> |
| | £80,118.80 |